

## Community outreach sponsorship letter template

Date

Name

Organization

Street

City, State ZIP

Dear Company Name,

Community is everything. Our [Community-Focused Initiative or Program] intends to help [demographic] in our community so they can have a brighter future.

It takes a village to support programs like this, and we'd love to have your support. We're well on our way to reaching our fundraising goal of [amount]. Any monetary or in-kind donation is greatly appreciated.

To thank you for your kind gesture to the community, we will include your company's logo on program materials and express our gratitude on our website and social media accounts.

Please feel free to contact us at [contact information] if you're interested. Thanks for being such a central part of our local community!

Sincerely, [or With warm regards,]

Signature of a leader in the organization

Typed name of organizational leader